



Position: Senior Associate, Operations

DEFINING THE CANDIDATE

LionGuard Capital Management ("LionGuard" or the "Company") is looking for a key addition to our team. Our ideal candidate is a very capable and dynamic individual who thrives in a high-performing environment.

This position provides for direct exposure to all aspects of the Company's operations. In addition, it ensures ever-increasing responsibilities over time. As such, we are looking for someone who is capable and willing to undertake new projects and responsibilities alongside the fast expansion of the Company.

You will work directly with the senior management of the Company and be involved in all key discussions and negotiations affecting internal operations and accounting matters. You will also interact with senior personnel across numerous organizations.

MAIN RESPONSIBILITIES

- Act as a liaison between all key service providers (auditors, funds administrators, prime brokers, custodians etc.) and senior management of the Company.
- Review investment transactions within Company's funds and Net Asset Value reports. Ensure accuracy of trade settlements.
- Assist with business development, client servicing, compliance, investment research, governance and other functions.
- Interact with numerous industry participants, to stay on top of best practices. Proactively suggest and implement solutions for ongoing process improvements.

REQUIREMENTS

- Perfectly bilingual (English & French), written and oral
- Exceptional organizational and interpersonal skills
- Ability to easily manage multiple tasks at the same time
- Positive "can do" attitude, entrepreneurial spirit and tenacity
- Completion of a professional designation and/or advanced education credentials (CPA Auditor CA, CFA, MBA, MSc, other Master's degree, etc.) preferred
- Excellent academic performance & professional advancement to-date

TO JOIN OUR TEAM

Email Andrey Omelchak (President & CEO) & Jivka Angelova (Senior Manager, Operations, Accounting & Compliance) at lionguard@lionguardcapital.com
Please include your resume, cover letter, transcripts and certificates of completion (university GPA, GMAT, GRE etc.) and anything else you deem appropriate.

ABOUT LIONGUARD CAPITAL MANAGEMENT

LionGuard Capital Management is a fast-growing investment management company with headquarters in Montréal. The Company specializes in fundamental research & analysis on North American small and mid-cap equities. LionGuard provides alternative (hedge funds) and traditional (long only) investment solutions to institutional investors, family offices, fund of funds and investment advisers.